

# ESCLUSHAM COMMUNITY COUNCIL

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Minutes: Council Meeting Monday 13<sup>th</sup> October 2025

**Present:** Cllrs G. Blackmore, N. Cargius, J. Kelly, Darcy Davies-Williams, G. Bellamy, C. Luckcock, S. Love, V. Morgan, G. Richards, J. Perkins, N. Davies-Williams, M Pritchard, C Badwick, P Searle, and the Clerk M. Andrew

**Apologies:** Cllr. M, Pickering

## PRELIMINARIES (Agenda Items)

*Representatives from the Butterfly Farm - Solar Panel project had requested to attend which the clerk confirmed. Unfortunately, there were no representatives in attendance.*

*Councillors Peter Searle and Christene Badwick were welcomed to the council and signed the acceptance of office declarations.*

## FINANCE COMMITTEE (Agenda items)

1. Apologies - *Cllr. M. P*
2. Chair's announcements - *None*
3. Declarations of interest - *None*
4. Ratification of minutes from the meeting of Monday 8<sup>th</sup> September 2025 - **Proposed SL, Seconded GB, carried unanimously.**
5. Members' Items
  - a) Caretaker hours potential increase from 14 to 16 hours contracted.

*Due to the increased booking that have been coming in the caretakers are averaging @16hrs per week and after discussion with them they are both happy to increase their hours. The Clerk asked the council for ratification that the contracted hours could be increased. Proposed MP, Seconded JK, carried unanimously*

- b) Confirmation of BACS payments process.

*Now that internet banking is in place, the Clerk requested ratification that the process for payment by BACS could be completed with an email request sent to the account signatories requesting confirmation to proceed was acceptable. All confirmation responses would be kept on file for audit purposes. Proposed NC, Seconded CL, carried unanimously.*

- c) Grants - Park Equipment  
Warm space

*The clerk notified the council that grant funding was available for recreation park equipment and the hall to be available as a warm space. Cllr MP requested that any recreation equipment be accessible for all young children including all disabilities.*

*The clerk advised the council that the hall could be used as a warm space from November through to February with the provision of hot drinks and snacks during certain hours on a Monday, Tuesday and Thursday which fits in with current usage.*

*The clerk was asked to go ahead and apply.*

*Proposed MP, Seconded VM, carried unanimously.*

- d) Youth Club provision.

*Recent events had led to the current funding for the Youth Club being withdrawn at very short notice. Cllr. MP and the clerk had worked together to get this reinstated. The funding has now been restored until the end of this financial year. The council will arrange a meeting with Youth Services to discuss provision funding for 2026/27. For information*

## 6. Bank Transactions

Premier A/C	Date	Exp	Inc	Balance
<b>Opening Balance 1st April 2025</b>				<b>112.25</b>
				start
HMRC	1-Apr-25		13,641.79	13,754.04
WCBC Precept	4-Apr-25		43,129.66	56,883.70
Transfer to c/a (phone)	4-Apr-25	9,000.00		47,883.70
Transfer to c/a (phone)	9-Apr-25	8,000.00		39,883.70
Transfer to c/a (phone)	23-Apr-25	6,000.00		33,883.70
Transfer to c/a (phone)	14-May-25	8,000.00		25,883.70
Interest	9-May-25		9.37	25,893.07
HMRC VAT	7-May-25		1,685.81	27,578.88
Interest	9-May-25		25.20	27,604.08
Transfer to c/a (phone)	3-Jun-25	8,000.00		19,604.08
Interest	9-Jun-25		17.96	19,622.04
Transfer to c/a (online)	20-Jun-25	5,000.00		14,622.04
Interest	9-Jul-25		9.37	14,631.41
HMRC VAT	11-Jul-25		2,333.58	16,964.99
Transfer to c/a (online)	15-Jul-25	3,000.00		13,964.99
Transfer to c/a (online)	23-Jul-25	2,000.00		11,964.99
WCBC Precept	1-Aug-25		43,129.66	55,094.65
Transfer to c/a (online)	4-Aug-25	5,000.00		50,094.65
Interest	11-Aug-25		16.65	50,111.30
Transfer to c/a (online)	20-Aug-25	4,000.00		46,111.30
Transfer to c/a (online)	3-Sep-25	4,000.00		42,111.30
Interest	9-Sep-25		25.61	42,136.91
Transfer to c/a (online)	11-Sep-25	3,000.00		39,136.91
Transfer to c/a (online)	16-Sep-25	2,000.00		37,136.91
Transfer to c/a (online)	30-Sep-25	4,000.00		33,136.91
HMRC VAT	7-Oct-25		1,672.15	34,809.06

## 7. Cash Transactions

Petty Cash A/C	Date	Rec No	Exp	Inc	Balance	Bank
<b>Opening Balance 1st April 2025</b>					<b>54.43</b>	
					start	
Voucher for departing clerk	27-May-25		50.00		4.43	
Transfer from Imprest	27-May-25			130.00	134.43	
Purchase bouquet	10-Jun-25		15.00		119.43	
Chain of Office	19-Jun-25		60.00		59.43	

8. Invoices/Quotations -

- Roof



**Estimate**

<b>TO</b>	
Esclusham Community Council Rhostyllen Wrexham	<b>DATE</b> 03 March 2025
	<b>JOB NO.</b>
	<b>V.A.T REG NO.</b> 741-0742-15
	<b>Proprietor: D.P Sanger</b>

DESCRIPTION	AMOUNT (£)	
	VAT %	excl VAT
RE: Complete re-roof to the Rhostyllen Parish Hall.		
I have the pleasure in quoting as follows:		
Plastic coverboard to be fixed over all gable ends only.		
New deep flow gutter supplied and fixed around the whole property.		
All verge to be finished in black manthorp verge to match the coverboard.		
Total Cost of re-roof.	20	197963.00
Not included.		
New finals for front gables, Any plaster work to inside, around dormers and roof windows.		
Any work to metal tower (except lead work below)		

DPS LTD - LLYS AWEL - MIDDLE ROAD  
 COEDPOETH - WREXHAM  
 LL11 3TW

PAYMENT DETAILS	
NET TOTAL	£197963.00
V.A.T	£39692.60
<b>TOTAL</b>	<b>£237555.59</b>

Quote 2 Roof Improvements UK Ltd - Option 4. To completely strip the main roof all the old section not the new lower section on the side piece install all new breathable felt British proved Pro all New three battens All new lead work on valleys, All new dry ridge systems installed  
 You will lose about 40 to 50% of breakage on the slates they will have to be replaced with like a like, but we could get your account on how many we need

Full wraparound scaffolding and skips will be included with the price

Full price £142000 plus

Also, to check the condition of the timbers and the box cutters at the front of the property

Subtotal £8,500.00

VAT (20%) £1,700.00

Total GBP £10,200.00

*The clerk is still waiting for the last quote to come in from John Thomas roofing. As soon as it is in place he will share with the council, and the next steps will be proposed.*

- Cellar



UK LTD

COMPANY NO 9641639  
VAT NO 219765575

MARK ANDREW  
THE PARISH HALL  
VICARAGE HILL  
RHOSTYLLLEN  
WREXHAM

23RD SEPT 2025

**ESTIMATE** Re: THE ABOVE ADDRESS

OPTION 1

To: Excavate for & Install 1no new sump unit with 2no 240 volt A301 pumps complete with 9volt BATTERY operated high water level alarm 2560.00

To: Install 1no Aquasafe mains alarm 420.00

To: Install humidistat extractor fan to cellar 320.00  
THIS WILL NEED 4NO UNSWITCHED FUSED SPURS INSTALLED ALL FROM A DISTRIBUTION BOARD WITH SEPERATE TRIP SWITCHES FOR EACH SPUR

OPTION 2

To: Excavate for & Install 1no new sump unit with 1no 240 volt A301 pump AND BATTERY BACK UP PUMP WITH CONTROL PANEL AND MAINS operated high water level alarm 3360.00

To: Install humidistat extractor fan to cellar 320.00  
THIS WILL NEED 3NO UNSWITCHED FUSED SPURS INSTALLED ALL FROM A DISTRIBUTION BOARD WITH SEPERATE TRIP SWITCHES FOR EACH SPUR

ALL PLUS VAT @20%  
E. & O.E.

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Email: dampshield@btinternet.com Website: www.damp-shield.co.uk

WE ARE LICENCED BY NATURAL RESOURCES WALES FOR THE CARRIAGE OF WASTE  
REG NO CBDU014208 YOU CAN BE FINED UP TO £5000 IF YOU USE A NON LICENCED  
COMPANY TO TRANSPORT OR DISPOSE OF YOUR WASTE  
85% OF WASTE IS RECYCLED BY A REGULATED WASTE DISPOSAL COMPANY

*The clerk is still waiting for further quotations from a further two other sources. A discussion then took place with regards to work required and it was agreed that further quotes should be for filling in the cellar completely. The clerk will ensure that further quotes are based on this.*

9. Statement of Accounts

	Date of Statement 09/10/2025	Current Balance/Cashbook
Business Instant Account		£34,809.06
Current Account		£3,323.20
Imprest Account		£3,000.00
Petty Cash Account		<u>£59.43</u>
		<b>£41,191.69</b>

**FYI:** Online banking now in place for real time accounting reconciliation.

The situation regarding the **Trust fund** is recorded below for information.

RPHT Current A/C	Date	Chq	Exp	Inc	Balance	
Aikido Class (July)	1-Aug-25			150.00	13,684.22	
Paige Street Dance (Jul)	12-Aug-25			102.00	13,786.22	
Playgroup	26-Aug-25			55.00	13,841.22	
Parish Hall Music Licence	28-Sep-25	0226	85.20		13,756.02	
P A Reynolds (Wedding deposit)	28-Aug-25			20.00	13,776.02	
Caia Park Partnership (July)	28-Sep-25			140.00	13,916.02	
Aikido Class (July)	2-Sep-25			60.00	13,976.02	02/09
Kelly Fisher party dep.	8-Sep-25			20.00	13,996.02	
BCU Cardiac Rehab Group (July)	9-Sep-25			200.00	14,196.02	
CL Ellis Dep	16-Sep-25			20.00	14,216.02	
Caia Park Partnership (August)	22-Sep-25			140.00	14,356.02	
Transfer from Petty Cash	22-Sep-25			900.00	15,256.02	22/09
Caitlyn Crowley party dep	23-Sep-25	BACS		25.00	15,281.02	
Playgroup	25-Sep-25			55.00	15,336.02	
Esclusham CC (Q Man fee for 30/6)	30-Sep-25		1,000.00		14,336.02	
Transfer from Petty Cash	7-Oct-25			475.00	14,811.02	

RPHT Petty Cash A/C	Date	Rec No	Exp	Inc	Balance	Bank
John Lord Tai Chi Class (Weds & Fri)	1-Aug-25	3799		30.00		80.96
Victoria Jones dep party	1-Aug-25	3800		20.00		100.96
KC deposit party	1-Aug-25	3801		20.00		120.96
Brass Band	3-Aug-25	3802		100.00		220.96
Zumba	5-Aug-25	3803		20.00		240.96
Tuesday Club	5-Aug-25	3804		30.00		270.96
John Lord Tai Chi Class (Weds & Fri)	9-Aug-25	3805		30.00	280.00	300.96
Kirsty Halliday party	9-Aug-25	3806		55.00		355.96
Rachel Parry dep party	9-Aug-25	3807		20.00		375.96
Nia Pawley-Day dep party	9-Aug-25	3809		20.00		395.96
Tuesday Club	12-Aug-25	3808		30.00	125.00	425.96
Biscuits > Parish Hall 'drop-in cafe' (via MA)	20-Aug-25		77.97			347.99
Zumba	19-Aug-25	3810		20.00		367.99
Tuesday Club	19-Aug-25	3811		30.00		397.99
John Lord Tai Chi Class (Fri)	20-Aug-25	3812		20.00	70.00	417.99
Zumba	26-Aug-25	3813		20.00		437.99
Tuesday Club	26-Aug-25	3814		30.00		467.99
Emma Goodyear Childrens Party	30-Aug-25	3815		55.00	105.00	522.99
Income > 'Tea Room' at the Parish Hall	4-Sep-25			225.00		747.99
Zumba	2-Sep-25	3816		20.00		767.99
Tuesday Club	2-Sep-25	3817		30.00		797.99
Zumba	9-Sep-25	3818		20.00		817.99
Linda Jones	11-Sep-25	3819		35.00	330.00	852.99
Georgia Lloyd France	13-Sep-25	3820		55.00		907.99
Jenny Davies	13-Sep-25	3821		20.00		927.99

Kerry Williams (dep for 2/11 )	16-Sep-25	3822	25.00	100.00	952.99	
Zumba	19-Sep-25	3823	20.00		972.99	
Transfer to current	22-Sep-25				72.99	900.00
Zumba	23-Sep-25	3824	20.00		92.99	
Childrens Party Kayleigh Catherall	27-Sep-25	3826	55.00	95.00	147.99	
Income > 'Tea Room' at the Parish Hall	30-Sep-25		223.00		370.99	
Zumba	30-Sep-25	3827	20.00		390.99	
Bowls	1-Oct-25	3828	30.00	273.00	420.99	
Jenny Davies	5-Oct-25	3829	80.00		500.99	
Transfer to current	7-Oct-25				25.99	475.00

<b>RPHT</b>	<b>Date of Statement</b>	<b>Current Balance Cash Book</b>
Current Account	09/10/2025	£ 14,811.02
Petty Cash Account	09/10/2025	25.99
		<b>£14,837.01</b>

10. **Budget Position: 10/10/2025**

RCPTS & PYMNTS BUDGET ANALYSIS - ACT PAYMENTS Y/E 31 March 2026									BUDGET ANALYSIS	
			P Cash	Current	Imprest	Bus Sav	IR&NI	Total to Date	BUDGET	Variance
<b>Expenditure</b>										
<b>VH Maintenance</b>	1.1	Employee Costs			12,956.07		93.06	13,049.13	26,500.00	13,450.87
	1.2	Power		5,996.64				5,996.64	12,000.00	6,003.36
	1.3	Repairs		966.85	0.00			966.85	1,500.00	533.15
	1.4	Waste		1,353.74				1,353.74	1,700.00	346.26
<b>VH Capital</b>	2.1	Plans/Equipment	0.00	852.30				852.30	1,500.00	647.70
	2.2	New Build/Improvements		632.73				632.73	1,500.00	867.27
<b>Street Lights</b>	3.1	Maintenance		5,232.57				5,232.57	4,500.00	-732.57
	3.2	Power		3,988.89				3,988.89	14,000.00	10,011.11
<b>Lights/Signs Capital</b>	4.1	New lights/fittings		482.75				482.75	2,000.00	1,517.25
<b>Sch Crossing/P'scheme</b>	5.1	School Crossing		1,485.00				1,485.00	5,800.00	4,315.00
	5.2	Playscheme		0.00				0.00	5,900.00	5,900.00
<b>Admin</b>	6.1	Employee Costs		14,802.94			4,583.20	19,386.14	30,000.00	10,613.86
	6.2	Stationery	0.00	506.19				506.19	1,000.00	493.81
	6.3	Telephones		576.93				576.93	1,000.00	423.07
	6.4	Subs & Insurance		839.33				839.33	4,500.00	3,660.67
	6.5	Expenses	0.00	392.34				392.34	250.00	-142.34
<b>Comms</b>	7.1	Website/Press	0.00	133.00				133.00	500.00	367.00
<b>Admin Capital</b>	8.1	Office Equipment		103.17				103.17	200.00	96.83
<b>Sec 137</b>	9.1	Donations		1,575.00	0.00			1,575.00	1,500.00	-75.00
	9.2	Gifts & parties	0.00	0.00	0.00			0.00	2,500.00	2,500.00
	9.3	Chair Allowance		0.00	0.00			0.00	1,200.00	1,200.00
	9.4	Cutting		0.00	2,580.00			2,580.00	3,500.00	920.00
<b>Misc.</b>	10.1	PWLB (loan repayment)		0.00				0.00	0.00	0.00
	10.2	Facilities		2,863.50				2,863.50	6,000.00	3,136.50
	10.3	Pension set-up costs etc		0.00				0.00	200.00	200.00
	10.4	General (inc Yth Service)	125.00	3,100.75	45.54			3,271.29	3,000.00	-271.29
<b>Totals</b>			<b>125.00</b>	<b>45,884.62</b>	<b>15,581.61</b>	<b>0.00</b>	<b>4,676.26</b>	<b>66,267.49</b>	<b>132,250.00</b>	<b>65,982.51</b>
									<b>Check</b>	<b>65,982.51</b>

Chair: N. Cargius Dated 13/10/2025

## FULL COUNCIL (Agenda Items)

1. Apologies - *Cllr. M. Pickering*
2. Chair's announcements - *None*
3. County Councillor's Report

*Cllr. MP reported that S&G estates have now completed the bridge over the railway line on Stage 1 of the development.*

*For the bridge located on Stage 2 of the development, this falls under the responsibility of The National Trust who will be applying for planning permission.*

*Cllr. Pritchard gave an update on the situation at Croesfoel.*

4. Declarations of interest - *None*
5. Ratification of minutes from the meeting of Monday 8<sup>th</sup> September 2025 - Proposed Cllr. NC, seconded Cllr, N.D-W, carried unanimously.
6. Members' Items/Action List

### a) NWP/ECC police liaison meeting > 8<sup>th</sup> October 2025

*Present:- CPSO's Sara Williams and Gethin Thomas, Cllr Mark Pritchard attended via speaker phone, Cllrs Graham Blackmore, John Perkins, Nikki Davies-Williams and the Clerk Mark Andrew*

- *Traffic Issues - there have been reports of dangerous speeding by a red Audi around Henry Street and Tudor Grove. The officers noted this and have asked that if a registration can be identified action will follow.*
- *Dangerous Dog - A number of residents have reported a dangerous dog on the Croesfoel site. In one instance a residents dog had been attacked and injured. The Council requested that the Police visit site to action the situation as residents who have long used the footpath are now avoiding the area as they feel scared to be in the area.*
- *Neighbourhood Issues - A local resident has encountered a lot of intimidation by a neighbour which has previously been reported to the Police. Cllr Pritchard asked if this could be followed up as it is ongoing and concerning. (Name and address were supplied to the officers present)*
- *Criminal Activity - Metal cattle hurdles have been stolen from Hafoybwich. Officers informed as well as the Rural team.*

### b) Remembrance Sunday - Organisation and arrangements

- *Road closures - In place and ratified by council to pay £300.00 fee by BACS*
- *Bugler, Scouts, Cadets - All have been contacted, to date only the Scouts have confirmed.*
- *Wreaths - Clerk to order 2 wreaths and 12 large poppies'*
- *Readings and roll call - 6 Cllrs. are required to carry out the roll call and readings, volunteers are Cllrs. JK, MP, VM, NC, GR, . It was also requested that additional 'order of service' sheets be made available (Clerk to action)*

### c) Christmas tree and carols

- *Purchase tree - Clerk to order and have installed by 01/12,*
- *Lights - Cllr. SL to get costings for street lighting.*
- *Invitation to church after - Proposed for 3<sup>rd</sup> December TBC*

### d) Pensioners party

- *Catering - Country Buffets to supply the catering as per previous years*
- *Refreshments - The Clerk is endeavouring to gain some sponsorship from local businesses regards the bar.*
- *Entertainment - Déjà vu group 60's band will play*
- *Gifts - Usual gifts will be given out on arrival*
- *Advertising - The poster will be available on notice boards and facebook*

**e) Community Garden**

Local resident from Legacy Natalie Dugdale has asked if we were interested in turning the allotment at the rear of the hall into a Community Garden. This would be voluntary with the aim of engaging the local community and especially the youngsters, schools etc.

***The council requested that Natalie be contacted to propose a plan and attend the next meeting. Clerk to contact.***

**f) Bryn Tirion Hall School signage**



***Cllr. Cargius requested that the signage be altered to represent that the school is located at Bersham Hall with the lettering being made bigger.***

***The conversation then turned to the amount of traffic attending the school on a daily basis. It is estimated that at least @50 taxis arrive on site each morning additional to other vehicles attending the building. Clerk to contact planning and request the limit (if any) of pupils that could attend the school.***

**ACTION PLAN:**

ITEM	Resp	Status
<b>Sep-23</b>		
Suitable signage for car park: Hall/environs users only > <b>re-invigorate in summer 2025</b>	Clerk	Ongoing
<b>Apr-24</b>		
Liaise WCBC > 'speed bands' > Croesfoel to Packsaddle - re-visit with WCBC: <b>look at after Bersham Rd</b>	Clerk	Ongoing
<b>May-24</b>		
Finial' on P Hall roof. Cllr MP taken the 'old' one away to see what can be done: <b>ask MP for update in Q2</b>	Cllr MP	Ongoing
<b>Sep-24 (RPHT)</b>		
Obtain Q for a full re-decoration of the Bersham Room > look to <b>complete asap</b>	Clerk	Ongoing
Obtain Q to 'freshen-up' the two gables along the P Hall frontage - look to get quotes by <b>Q1 2026</b>	Clerk	Ongoing
<b>Sep-24</b>		
Gateway signage to Rhostyllen and Bersham - Cllrs SL and MP liaise with the Clerk in <b>Jan 2026</b>	Clerk	Ongoing
Bicycle Pump track - Cllr GB to make further investigations: <b>by end Q1 2026</b>	Cllr GB	Ongoing
<b>Nov-24</b>		
Obtain quotes for finalising work along fence line from existing wall to Bowling Club: <b>by end summer 2026</b>	Cllr MP	Ongoing
<b>Jan-25</b>		
Liaise with Ysgol Rhostyllen re poss 'Esclusham'-specific posters re dog fouling: <b>Cllr GR conf &gt; in hand</b>	Cllr GR	Ongoing
<b>May-25 AGM</b>		
Chairs allowance (to be discussed at next budget meeting Nov 2025)	Clerk	
<b>May-25</b>		
Contact council to request when crossing (new development NT land) will be closed <b>Clerk to action ASAP</b>	Clerk	Done
Send request for speed bumps	Clerk	31.05.2025

**7. Planning Items & Reports**

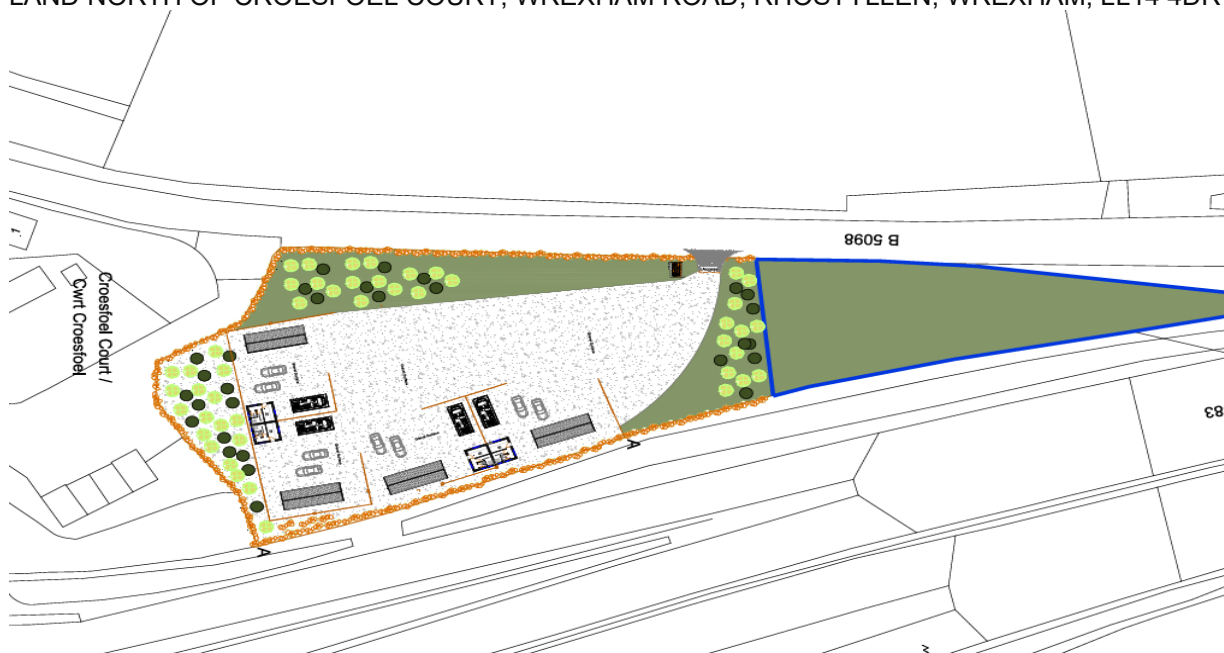
**P/2025/0536**

**Description**

CHANGE OF USE OF LAND TO A 4 PITCH FAMILY GYPSY AND TRAVELLER SITE

**Site Address**

LAND NORTH OF CROESFOEL COURT, WREXHAM ROAD, RHOSTYLLEN, WREXHAM, LL14 4DR



*Discussion with regards to consultation closing date 15<sup>th</sup> October 2025 and decision pending*

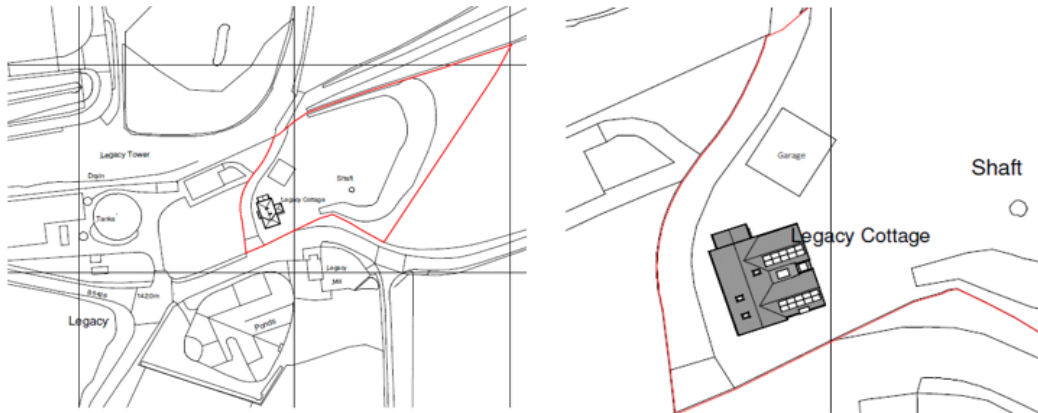
P/2025/0738

**Description**

TWO STOREY REAR EXTENSION AND ALTERATIONS TO EXISTING ROOF

**Site Address**

LEGACY COTTAGE, BRONWYLFA ROAD, LEGACY, RHOSTYLLEN, WREXHAM, LL14 4HY



***Council have no objections. Conditions should be set that all works should be in keeping with the rest of the building and surrounding area. Planning contacted 12/10/2025 via email.***

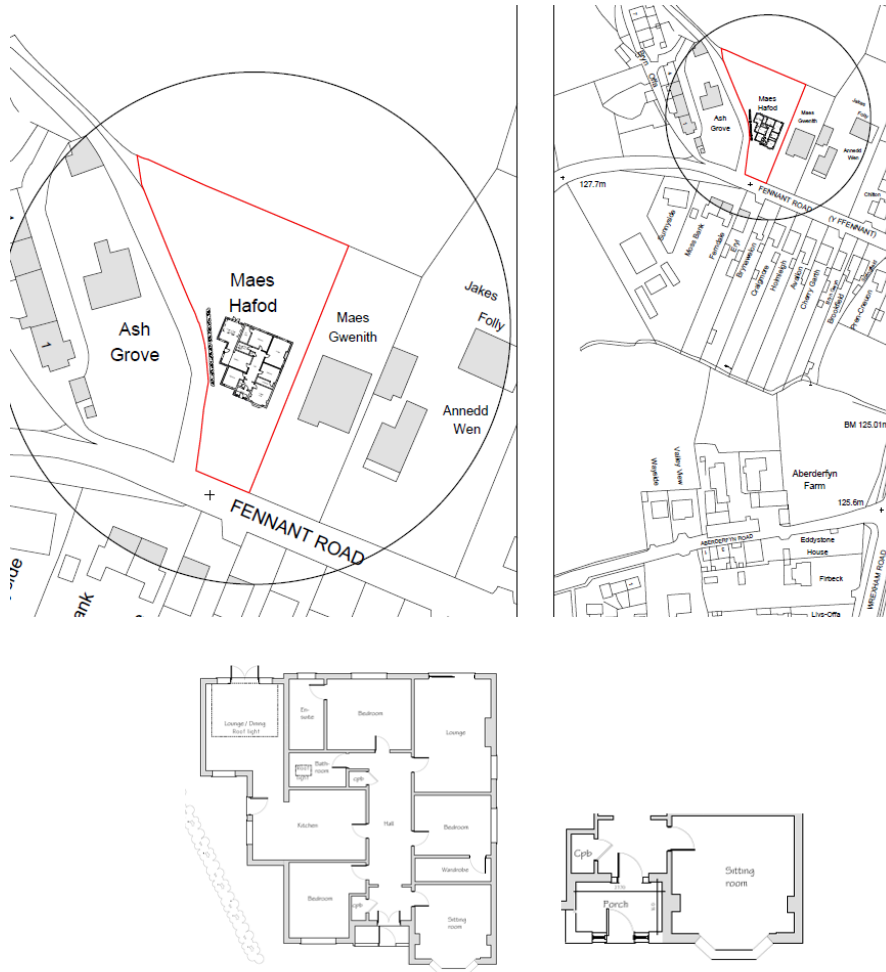
**P/2025/0710**

**Description**

SINGLE STOREY FRONT PORCH EXTENSION

**Site Address**

MAES HAFOD, FENNANT ROAD, PONCIAU, WREXHAM, LL14 1PG



**Council have no objections. Conditions should be set that all works should be in keeping with the rest of the building and surrounding area. Planning contacted 12/10/2025 via email.**

**Withdrawals**

None. *For information*

**Reports/Appeals**

**'Gernant', Wrexham Road, Pentre Bychan, Wrexham, LL14 4DS**

**Note from Gary Evans** - The owners of the property have not yet submitted a planning application to regularise the planning breach with the boundary wall. I have given them a final deadline of 14 days from today to submit an application, otherwise I will have to consider enforcement action to reduce the wall to 1 metre in height, which would resolve the planning breach. *For information*

**Decisions**

None. *For information*

8. **Correspondence** - for attention of the Council

- a) Governor vacancy for Rhostyllen School - *the school have asked if anybody would like to act as an additional governor. Darcy Davies-Williams kindly put herself forward and this was ratified by the council.*
- b) Pensions regulator redeclaration - *The redeclaration has been completed for the next 3 years.*
- c) Request for donation to the Urdd - *To be discussed at next S137 meeting.*
- d) Invoice for 0.05p WCBC - *Paid but unsure to what it is actually for. Invoice to be forwarded to Cllr. Pritchard for verification.*

9. **Items for the Clerk**

- a) First aid refresher training for caretakers - *Requested ratification that refresher training can go ahead, full ratification given.*
- b) Defib refresher training - *To be requested from Defib team. Date to be confirmed.*
- c) Allergen awareness - *The clerk is to raise awareness of allergens*

**CHAIR** G.Richards

**DATED** 13/10/2025